



**PORT OF GARIBALDI
MINUTES OF REGULAR MEETING
MAY 11, 2022**

CALL TO ORDER

President Folkema called the regular meeting to order at 7:00 p.m.

Commissioners present: Val Folkema, Bob Browning, Kelly Barnett, Jaime Perez (via teams).

Staff present Michael Saindon, Jessi Coon, Mats Jonsson.

Visitors: Ross Tomlin, Pat Papineau, Kenny Bushnell, William Jefferson, Bill Thoms, Theresa Seifer, Steven O'Daniels.

CHANGES TO AGENDA

None.

PUBLIC COMMENT

None.

APPROVAL OF MINUTES/FINANCIAL REPORTS

Motion by Browning, second by Barnett to approve minutes of April 13 regular meeting and April financial reports and payment of bills. Motion carried 3 – 0.

CORRESPONDENCE

Ross Tomlin with Tillamook Bay Community College noted that the college is going out for a bond during the May election. This would allow the college to offer more than EMT classes. Tomlin noted that TBCC is the only college in the state to not have a nursing program. Funds will be used for a new building that will include a large event space. TBCC has set aside \$8 million already for this project, the total cost is \$22 million and the bond being sought after is \$14.4 million. Not advocating, but informing. Papineau noted that her part is to advocate for

TBCC. It was noted that TBCC had received a grant from Shraders office to take care of the nursing director. Noted that this program will have stackable degrees.

President Folkema left the room due to illness. Browning resumed the meeting.

Browning asked Tomlin and Papineau if there were any things needed by the port. None needed.

OLD BUSINESS

SOUTH JETTY UPDATE.

Has a meeting on the books with Liza with the Portland USACE. Merkley is coming out on Sunday. If more than 3 commissioners attending must notice.

HAZARD MITIGATION UPDATE.

Meeting monthly. Outreach programs happening.

COVID-19 UPDATE/ACTION ON 2020-05 RESOLUTION.

At the time that COVID started the port approved resolution 2020-05 declaring a state of emergency. The state has since rescinded their state of emergency and the port is following suit. Motion Perez, second by Folkema to rescind Resolution 2020-05 addressing the state of emergency put in place during COVID. Motion carried 3 – 0.

L-06 TILLAMOOK ESTUARIES PARTNERSHIP LEASE EXTENSION.

Saindon noted that this is a two-year extension. TEP extended previously for two years. Third phase of interpretive center project starting.

Motion Folkema, second by Barnett to approve two year lease extension for L-06 Tillamook Estuaries Partnership. Motion carried 3 – 0.

L-09A CRAB ROCK PIZZA UPDATE.

Thoms noted they had permits approved last week and the builder starts Friday. Had to get actual drawings of the building done. Soft opening in June, full opening 4th of July. Liquor licenses approved; no hard liquor. Folkema asked about workforce. Has found an assistant manager. Working with local contractor. Thoms asked about the picnic table plan, would like to add picnic tables on Biak Ave.

President Folkema left the meeting due to illness during the Crab Rock Update.

L-17 BIG TUNA LEASE EXTENSION.

Review of leases as is.

Motion Barnett, second by Perez to approve extension to the Big Tuna Leases. Motion carried 3 – 0.

NEW BUSINESS

L-35/36 GARIBALDI CHARTERS LEASE AGREEMENT.

Saindon noted that previously leases were separate, but combining to be one standard lease. Barnett asked about the rate of the lease, Saindon noted that it did not change since the usable space for the parcel did not change.

Motion Barnett, second by Perez to approve lease for L-35/36 Garibaldi Charters. Motion carried 3 – 0.

L-03 THE SPOT RENTAL AGREEMENT.

The agenda item was tabled since Barnett would have to recuse himself and that would create a lack of quorum.

CAMERA POLICY UPDATE.

Saindon noted that the presented policy is a rudimentary draft. Consulting with SDAO and legal team regarding privacy laws. Lots of requirements regarding reasonable expectation of privacy and releasing video. Want the commission to know what staff is working on. Adding 7 total cameras. Ran into a storage problem, City of Garibaldi stated that they would kick in funds to add extra storage to the system. Will be able to maintain 30 days, possibly 60 days of storage with the extra storage. Saindon noted having to be very cautious because laws are changing constantly. Putting together an MOU or IGA with City of Tillamook and Visit Tillamook for use. City and Visit Tillamook will only be able to view their cameras. Laws are changing very quickly. Barnett noted that cloud storage is easy to find and asked if Jonsson would speak to the shortcomings of the system. Jonsson noted that he would rather keep the shortcomings within the commission and port staff. Saindon noted that staff would not speak to the shortcomings of the system in public forum but can address in an executive session. Don't want public record to reflect weak points of the system. Jonsson noted that addressing the weak points of the system is something that the installer is addressing when they come out to install cameras. Browning asked Barnett if that information was good enough for Barnett; Barnett stated no and that he would like time on the next agenda to make a presentation. Barnett stated that he needed a second to get a drink of water. Browning stated that the meeting was on hold for now.

O'Daniels asked if he could beg for mercy, he noted that he received a letter stating that if he did not pay up that the port was going to chop up his boat. Browning asked if O'Daniels had went to the office to address the letter, O'Daniels stated no. Browning told O'Daniels to go to the office. Saindon noted that the issue is lack of insurance at this point. O'Daniels noted that he does have insurance. Browning encouraged O'Daniels to go to the office.

Barnett returned to the meeting.

PURCHASE ORDER #239 PICNIC TABLES.

Coon noted that the purchase order is for 40 tables, the maximum that the manufacturer will send out. Coon noted that it was the only quote, Jepson would like to get a quote from Fam Fabrication to see if they may be able to compete. Coon noted hoping to order before the end of the fiscal year. Consensus to seek out more quotes, and quotes from local vendors.

RESOLUTION 2022-03 EXTENDING WORKERS COMPENSATION TO VOLUNTEERS.

Coon noted that this item is an annual housekeeping item and extends workers compensation to the board members and volunteers.

Motion Barnett, second by Perez to approve Resolution 2022-03 Extending Workers Compensation to board and volunteers. Motion carried 3 – 0.

STAFF REPORTS

Coon shared a draft copy of the RFQ for insurance services. Will work on getting that out.

Coon also noted that a proposal for the Audit RFP has someone interested but the RFP does not close until May 31, so once that time frame closes the proposal may be reviewed and a contract be considered.

Saindon noted working with the Bay City and Garibaldi Fire Departments on a learn to burn within the next month for the blue building. They are also working on a prescribed burn of the brush along the beach.

Public hearing coming up for the F/V Coastal Reign. Legal teams for the USCG and USACE are asking to hold off.

Lining up a commercial building inspector for L-02 red building.

Saindon noted still no contact regarding Garibaldi Days.

USCG Boathouse roof is being repaired. No timeline on construction given.

OSMB Trailer grant and Visit Tillamook Coast grant is in process and should be finished soon.

COMMISSIONER CONCERNS

Perez – none.

Barnett – Lease billing told him he was 30 days past due. Causes concerns for someone watching their credit. Extremely concerned about the cameras and the outcome. For what the port paid for the camera systems Barnett feels that quality should be better.

Browning – none.

ADJOURNMENT

The meeting adjourned at 7:47 p.m.

Respectfully Submitted,



Bob Browning, Vice-President

ATTEST:



Kelly Barnett, Secretary/Treasurer