



**PORT OF GARIBALDI  
MINUTES OF BUDGET  
COMMITTEE MEETING  
MAY 1, 2024**

**BUDGET WORKSHOP**

Commissioners present: Valerie Folkema, Bob Browning, Amanda Cavitt, Jaime Perez (Teams).  
Budget Committee present: Kari Fleisher, Paul Daniels, Liane Welch, Dane Winchester.  
Staff present: Michael Saindon, Jessi Coon  
Visitors: None.

President Folkema called the regular meeting to order at 6:02 p.m.

**APPOINTMENT OF NEW BUDGET COMMITTEE MEMBER**

Motion Browning, second by Cavitt (glitch in the recording, second was not recorded, but it sounded like Cavitt) to appoint Paul Daniels to the budget committee. Motion carried 8 – 0.

Folkema closed the regular meeting at 6:03 p.m. and opened the budget committee meeting at 6:04 p.m.

**ELECTION OF OFFICERS**

Motion by Welch, second by Browning, to elect Kari Fleisher as Chairman of the Port of Garibaldi 2024-25 Budget Committee. Motion carried 8-0. The meeting was turned over to Chairman Kari Fleisher.

Chairman Fleisher reviewed order of budget committee meeting and procedures. Fleisher noted would prefer summary of the message and budget documents. Coon noted that last year the budget committee allowed her to review proposed budget

numbers for FY2425 and not review the proposed ending budget for FY2324. Committee agreed to allow Coon to review proposed numbers.

## **BUDGET MESSAGE**

Chairman Fleisher asked the Budget Officer, Michael Saindon, to summarize the budget message and budget document. Turned over to Coon. Fleisher noted in the budget message has a dated average assessed value. CPR has changed significantly since values have gone up.

## **BUDGET DOCUMENT DISCUSSION**

Coon did refer to the updated Timber tax from the HCP changes. Usually budget conservatively on that line item, but it did come in quite a bit lower than normal. Usually budget about 60-75% of proposed budget. Daniels asked if it will become stable from here on out. Coon noted assumption that there will be less and less each year. Daniels noted concerns for revenue in the coming years, asked if there is a technology to offset some labor costs. Need to be on the lookout in vision planning. Welch asked about the terms of the dredge loan. Saindon shared some details regarding the dredge loan, most terms are not know at this point. Coon noted funding and expenditures still accounted for. Welch asked about TLT funding, Coon noted those are the grants that can be counted on. Reviewed grant funds that are in limbo.

Coon reviewed LB forms and changes. Noted finishing the year better due to lease with Trade West Construction. ... Welch asked about the prior year taxes and an additional line, Coon noted they are the same should consolidate. Folkema asked about the difference in lease income with having Trade West, Coon noted added \$315,000 to the budget proposed. Coon noted correction to FTE from 9.25 to 8.25.

Coon noted utilities line item in Materials and Services, utilities will be going up for water and sewer rates. Hopefully captured increases well. Welch noted will meet with staff and update. Coon noted increase in general liability insurance. Browning asked about the Engineering and Consulting line item and whether that was grant funded. Coon noted that some properties do need to be surveyed and each survey has been costing approximately \$3,500. Another consulting line item that may need to be looked at is in Capital Outlay for dredge permitting consulting. Since that is a document that lasts longer than 10 years considered capital outlay. Coon noted maintenance may need a truck, or repairs needed on the F350.

Welch asked about length left on loan life, Coon updated approximate length left on the loan. Discussion regarding the RV Park budget and staying conservative with estimates. Welch asked about the ODOT project and how that may affect the park. Saindon noted hoping to work on an 'excuse our dust campaign' to keep traffic flowing through businesses.

Coon noted Watkins' comments submitted before the meeting was that he would like to see more set aside in savings after looking at the budget. Consensus was that they understood the desire to see more set aside. Folkema asked if too small to do a cost of service, to break down what it costs for the port to offer the services of moorage and RV spaces. Discussion regarding cost of living and prices matching the costs or keeping up with them.

#### **PUBLIC COMMENT**

Chairman Fleisher opened meeting to public comment. No public in attendance.

#### **BUDGET APPROVED**

Motion by Welch, second by Daniels to approve the amended budget as presented for the 2024-25 fiscal year. Motion carried 8 – 0.

#### **TAX RATE APPROVED**

Motion by Welch, second by Browning to approve the tax rate of .2620 per \$1,000 of assessed value for operating purposes for the 2024-25 fiscal year. Motion carried 8 - 0.

#### **ADJOURNED**

The workshop adjourned at 7:01 p.m.

Respectfully Submitted,

  
Val Folkema, President

ATTEST: