



**PORT OF GARIBALDI  
MINUTES OF REGULAR MEETING  
DECEMBER 14, 2022**

**CALL TO ORDER**

President Folkema called the regular meeting to order at 7:00 p.m.

Commissioners present: Val Folkema, Bob Browning, Paul Daniels, Jaime Perez, Kelly Barnett.

Staff present Michael Saindon, Jessi Coon, Laura Schmidt.

Visitors: Greysen First.

**CHANGES TO AGENDA**

None.

**PUBLIC COMMENT**

None.

**APPROVAL OF MINUTES/FINANCIAL REPORTS**

Daniels noted a typo on page 3 of the minutes noting that a fee for monthly RV had a percentage symbol in front of the number when it should have a dollar sign.

Motion by Barnett, second by Barnett to approve minutes of regular meeting November 9 and November financials payment of bills. Motion Carried 4 – 0.

Daniels asked about Bank of Astoria balance and how long we'd be carrying that in the financials. Coon noted that once audits are approved the general journal entry may reverse and take the Bank of Astoria. Also Daniels asked about the inventory line, which totals more than 12,000. Coon noted that the last time she looked at the balance it was decreasing each time a purchase was made. Will do some research and find out what is happening.

## **CORRESPONDENCE/PRESENTATIONS**

Schmidt noted two large events coming up. One is self contained and planned by the company renting out the event tent. The second is using granted Visit Tillamook Coast Marketing grant funds. It will be a seafood and spirits festival. Would like to set up a committee to plan, and has outside people interested in getting involved. Shooting for 80 vendors and if more interested can place additional tents up at the site. Laurie Wandell and Darci Hansen are getting involved. Hansen is looking to start a women's fishing tournament and the two may work hand in hand. Browning asked if Schmidt has reached out to the salmon and crab commissions, Schmidt noted that she had not yet. Saindon noted that this event brings a lot of potential. Schmidt noted looking at late August or early September as far as dates. Folkema encouraged Schmidt to consider a September date. Browning noted not a lot of fishing available in August. Lots of opportunities for sponsorship available. Folkema asked to have the commission copied on any correspondence for the event. Schmidt noted that DeGarde is the other, private, event happening. It is a 10 year anniversary event. Also received funding to send staff to Central Oregon Sportsmen's show, will shoot for an Idaho sportsmens show next.

Saindon noted Marine resources report shared with the commission. Good information on the shrimp, crab and tuna fisheries.

SDAO conference coming up in Sunriver February 2023.

## **OLD BUSINESS**

### **SOUTH JETTY UPDATE.**

Saindon noted that he sent a letter to USACE requesting further investigation into the flow data for the jetties. Received a response from USACE saying it did not qualify. Discussed where to go from there. Funding in place to study. Trying to find a way for USACE to initiate the change. Sent letter to USACE for Harbor Maintenance Trust Fund funds for maintenance dredging. If request gets approved will have a 25% cost match. Which might make the ports match approximately \$150,000. Still working out the details, but so far no push back.

Saindon noted would like to find a way to arrange a meet and greet with the jetty contractor, but looking for the appropriate way to arrange it.

### **HAZARD MITIGATION UPDATE.**

Saindon noted in the final draft stage, does have a copy, but has a problem with the maps. Need to get tax lot assigned for dredge spoil sites. Made arrangements with interim city manager to review.

### **ABANDONED/DERELICT VESSEL AND MOORAGE CONCERNS.**

Saindon provided draft copies of legislation that the committee is working on.

Saindon noted everything ready to go for the F/V Expediter III. Asbestos test is done and all clear. Waiting on permit to be issued. Burdens will be hauling off the F/V Good Intentions soon. F/V Breanna was brought into the Port of Garibaldi by the USCG, now moored back in Crab Harbor. Discussion about abandoned and derelict vessel issues being overseen by a state entity. Saindon noted that felt best overseen by DEQ.

### **GRANTS UPDATE.**

Supplemental funding obtained for TLT restroom renovation project. Have submitted an application for the Fish Cleaning station. Joint permit was questioned and now OSMB is redesigning. RAISE Infrastructure is coming up, it is a federal grant with a \$25Mil max. Met with Marad and reviewed past submissions. Sitting well to be competitive. Will be working on a timeline. Would like to have a draft by the end of January. US DOT was very helpful and will help. Saindon also noted that he met with the state regarding the 3 most important projects to the port. Discussion about other projects that can be leveraged. Barnett noted environmental issues that can be addressed. Folkema noted good time to get Bonamici up to speed.

Daniels noted a greater part of future funding may be made up of grants. Saindon noted may refer to budgeting/auditing. Daniels asked about how many grants are being walked away from because we do not have a grant writer. Saindon noted that we may have to discuss a shared grant writer between districts. Saindon noted that Coon found a ODOT grant that may address American Ave, and engineering is done on that project. Trying to grab low hanging fruit at this point. Hindrances are partially permitting and the shelf life of permits. USDOT/MARAD noted that this should be built into the grant. Saindon noted that staff gets pulled in so many different directions, but the good thing about RAISE is that we are not starting from scratch. Daniels noted that it forces entities to plan well

City of Bay City put in for a planning grant to plan a trail from Hayes Oyster Drive to Kilchis Point Reserve. Looking at possibly putting together a trail coalition.

### **AUDIT UPDATE.**

Coon shared a draft of all three years with the commission, noting that the year of COVID (2020) the port did fairly well all things considered ending well. However the next two years timber tax did not come in as budgeted leaving the ending balance low. 2022 ended the worst however, especially with paying off the COVID working capital loan. Daniels asked about the depreciation schedule. It was noted that it depends on the type of equipment or capital investment. Folkema noted if any questions email Coon. Saindon noted that the port is sending Maciel to school for accounting to help, as well as the ability to move up.

### **RESOLUTION 2023-01 SETTING RATES AND FEES.**

Not ready to make any decisions.

**ORDINANCE 15 UPDATE.**

Nothing at this time.

**PO 2022-23-113 CS CONSULTATION & TRADING TLT RESTROOM.**

Browning asked about additional work. Noted concern about the cost being blown sky high. Saindon noted that there will be a signed contract that address submittal schedule and expenditures. Concern regarding payment schedule. Commission wanted to make sure it is defined.

Motion Daniels, second Browning to approve purchase order 2022-23-113 approving TLT Restroom project expenditures to CS Consultation & Trading not to exceed \$104,--. Motion carried 4 – 0.

**NEW BUSINESS**

**NO NEW BUSINESS.**

**STAFF REPORTS**

Budget cycle coming up. Folkema noted a vacancy an if anyone has any interest a letter must be submitted to Coon.

Saindon noted will work on Capital Improvements List.

Saindon noted that Garibaldi Cultural Heritage Initiative wants to install a commercial kitchen. Saindon now sitting on the board. More to follow

Saindon noted concern in the rise of Fentanyl issues. Working with TCSO on a joint training. Garibaldi and Bay City will be able to drop sharps off at Garibaldi Fire Hall. Adventist Health dropping one ambulance off of their rotation in their new contract with the county. Fire departments are working to increase capacity. Garibaldi Fire granted a boat for shallow water rescue.

Saindon noted crime rising drastically. Discussed random surveillance or a contract with Metro. Folkema asked that Saindon keep the commission posted on this.

Saindon noted next king tide series December 22-24.

**COMMISSIONER CONCERNS**

Barnett – Curious about the red buoy. Browning noted it was put on the North side. Browning went out to place with USCG to place yellow buoy.

Barnett also asked about any discoveries made of the F/V Expediter III. Several planks popped. Only held together by the keel.

Browning – None.

Perez – None.

Daniels – asked about the crab races and Garibaldi Days. Saindon needing to talk to the Lion's Club. Need to figure out how to help.

Daniels also asked about the ADV (Abandoned Derelict Vessel) Committee. Asking about the members and how appointed. Saindon noted that the need the agencies to be a part to move forward. Must be bi-partisan group. May be seed money from environmental groups that get it off the ground and running. Saindon noted the cost from the F/V Expediter III.


Barnett noted an open seat for OPAC. Looking for names for candidates. Folkema noted a large commitment.

Folkema – going to start leadership training with SDAO. It is a 3 year program, self-directed. Should give the port a 10% discount on insurance. Recommended the training to Perez.

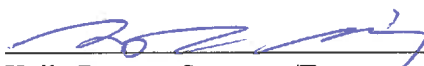
## ADJOURNMENT

The meeting adjourned at 8:36 p.m.

Respectfully Submitted,

  
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Valerie Folkema, President

ATTEST:

  
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Kelly Barnett, Secretary/Treasurer